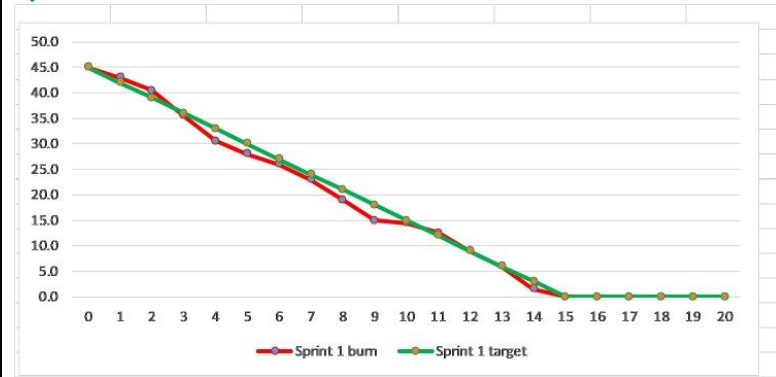


Project Name	2018 scrum test release 1		
Status	On Track	Product Owner	Malcolm West
Sprint	Sprint 1	Scrum Master	David Bean
Sprint Duration	15	Sprint Day Data	14

Commentary: Progressing well, coming to the end of the first Sprint

Sprint Burndown



Document: 'Product Backlog' File: 'Product Backlog.xlsx' Version: '0.m' Date: '27/12/2018'

Burn Rate

2 **1.2**

27-Dec 26-Dec

Current Burn rate vs last Burn rate

Sprint Proportion

93%

15-Nov

Proportion of current Sprint time elapsed

Current Burn

1.5

27-Dec

The current Burn rate in chart above

Current Target

3

27-Dec

Current Burn rate target in chart above

Current Sprint Story List

Item	Title	Topic	Status	Rating	Assigned to Sprint	Est. Cost	Est. Time	Assessed?	Act. Cost	Act Time	Done	Cost Savings	Cost Savings %	under time	Under time %
1	Work up stories	Documentation	Assigned to Sprint	90	Sprint 1	0.0	10.0	Yes		10.0				0.0	0.0%
2	Market research	misc	Assigned to Sprint	95	Sprint 1	0.0	5.0	Yes		5.0				0.0	0.0%
3	Mock up of interface	Feature	Assigned to Sprint	85	Sprint 1	0.0	30.0	Yes		27.5				2.5	8.3%

Daily Scrum - 28 December 2018

What Did we accomplish Yesterday?

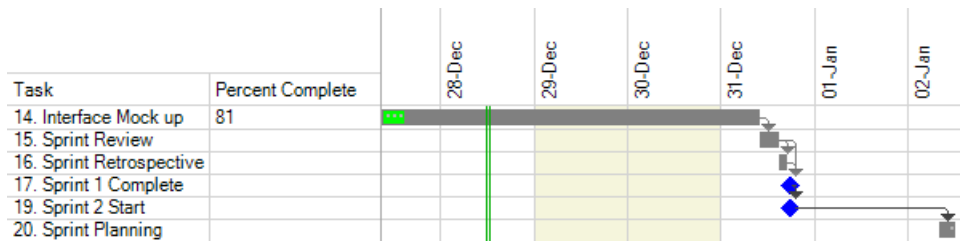
Task Name	Comment	Duration	Description	Start	Finish	Resources	% Complete
Interface Mock up		12d		11/12/2018	31/12/2018	[Richard 100%] [Sarah 50%] [James 100%]	81



Notes:

What will we do today?

Task ID	Task Name	Duration	Description	Start	Finish	% Complete	Resources
14	Interface Mock up	12d		11/12/2018	31/12/2018	81	[Richard 100%] [Sarah 50%] [James 100%]
15	Sprint Review	0.5d	Inspect the incremented product and if needed revise the Product Backlog.	31/12/2018	31/12/2018	0	[Team 100%] [malcolm west 100%] [Dave (SM) 100%]
16	Sprint Retrospective	2h	Consider how the process is working identify improvements for the Backlog for implementing in next sprint and including in Lessons Log.	31/12/2018	31/12/2018	0	[Team 100%] [malcolm west 100%] [Dave (SM) 100%]
17	Sprint 1 Complete	0d		31/12/2018	31/12/2018	0	
19	Sprint 2 Start	0d		31/12/2018	31/12/2018	0	
20	Sprint Planning	1d	Work up the Sprint backlog items into a viable plan for the sprint	02/01/2019	02/01/2019	0	



Notes:

Daily Scrum - 28 December 2018

What issues are challenging our progress?

Issue									Response							
ID	Desc	Type	Status	Severity >	Owner	Comment	Date of Last Update	Age In Days	Response ID	Description	Category	Status	Comment	Owner	Actionee	Date Due
2	Lacking sufficient user input	Issue - P	Action Pending	7	malcolm west		12-Nov	58.19	1	Offer discounts for user input	Mitigation	Open		malcolm west	Sarah	-
3	Need to find a shared workspace	Issue - P	Open	5	[Dave (SM)]		02-Nov	56.07								